

# *The* Conference Bulletin

PUBLISHED BY THE  
NATIONAL CONFERENCE OF SOCIAL WORK

Vol. 49

JANUARY, 1946

Number 2

## PLANS FOR BUFFALO

### The International Conference of Social Work



*New Committee Appointments*

*The Treasurer's Report*

## THE CONFERENCE BULLETIN

OF THE

National Conference of Social Work  
82 North High Street, Columbus, Ohio

President: Kenneth L. M. Pray, Philadelphia, Pa.

Treasurer: Arch Mandel, New York City.

General Secretary and Editor of the Bulletin:

Howard R. Knight, Columbus, Ohio

## JANUARY, 1946

Published four times a year by the National Conference  
of Social Work, January, April, July, and October.

Price one dollar a year, fifty cents a copy.

(Membership Directory, 50 cents)

Sent to all members in consideration of payment of fifty  
cents as part of membership fee.Entered as second-class matter at Columbus, Ohio,  
March 21, 1921, under the Act of August 24, 1912. Ac-  
ceptance for mailing at special rate of postage provided  
for in Section 1103, Act of October 3, 1917, authorized  
March 21, 1921.

## CONFERENCE OFFICERS

1945-46

## President

KENNETH L. M. PRAY  
Philadelphia, Pennsylvania

## First Vice President

ARLEN JOHNSON  
Los Angeles, California

## Second Vice President

PAUL T. BEISSER  
St. Louis, Missouri

## Third Vice President

SANFORD BATES  
Trenton, New Jersey

## Treasurer

ARCH MANDEL  
New York City

## General Secretary

HOWARD R. KNIGHT  
Columbus, Ohio

## 1945 Membership Directory

THE Membership Directory was published as of  
October 1, 1945. Many changes of addresses  
and affiliations have been called to our attention.  
These have been corrected on our records and  
will be correctly listed in the next issue of the  
Directory which will be dated October 1, 1946.  
However, this is the moral, "when a Conference  
member changes his or her address or affiliation  
or both please notify the Conference office at  
once."

## Committee On Nominations

THE Committee on Nominations under the  
Chairmanship of Miss Ruth Smalley of Pitts-  
burgh will welcome any suggestions from Confer-  
ence members of personnel that should be consid-  
ered for nomination for Officers or Committee  
members of the Conference. In the meantime Con-  
ference leadership in many communities have been  
asked to send to this office definite suggestions of  
persons that might be considered. The results have  
been the best of any recent year. The Committee  
has now available the best list of potential lead-  
ership personnel for the Conference that it has  
ever had, all based on recommendations of local  
Conference members and social workers.

By agreement within the Committee on Nomi-  
nations and in order to enable it to do a more  
careful and thoughtful job the device of a Steer-  
ing Committee is being used. It is no easy task  
to prepare a slate of nominations of more than  
a hundred names for the wide variety of com-  
mittee service necessary in the Conference, which  
at the same time gives careful consideration to  
the various forms of representation that should  
be considered. The Chairman, Miss Smalley, ap-  
pointed a smaller Steering Committee which is  
meeting with her in the Conference office early  
in February. Here they will go over all of the  
suggestions that have come in from the field and  
prepare a tentative slate particularly for, Section  
Officers and Committee members, for presenta-  
tion to the entire Committee on Nominations when  
it formally meets in Buffalo.

The report of the Committee on Nominations  
will be given at either the Business Session or  
one of the General Sessions at the time of the  
Buffalo meeting in May.

## Lt. Anderson Joins The Staff

MR. AL A. ANDERSON of Cleveland, Ohio,  
joined the staff as of February 1. Mr. An-  
derson is a native of Ohio, and a graduate of John  
Carroll University at Cleveland. He took his  
Master's Degree at the School of Applied Social  
Sciences of Western Reserve University. Prior  
to the war he had worked at the University  
Settlement in Cleveland and with other agencies  
in the group work and recreational field. He also  
has had several years' experience with the Cuya-  
hoga County Juvenile Court. Mr. Anderson had  
many months of active service in the European  
Theatre of war. We welcome Mr. Anderson to  
the staff. During the coming years many mem-  
bers of the Conference will have an opportunity  
to know him. He will give major attention to the  
reorganization of the Area Committees of the  
Conference.

## PLANNING FOR BUFFALO

THE work of preparing for the 73rd annual meeting of the Conference at Buffalo next May has gone forward steadily. This is the first full fledged annual meeting in four years.

The Program Committee working under the new sectional organization has been developing a strong program. Three meetings of the Program Committee have been held involving a total of six full days' work. In addition two meetings of the Program Conference which includes representatives from the Associate Groups have also been held. Along with these the Section Chairmen have been working with their Committees and the program is beginning to take real shape and promises to be one of the strongest programs in years.

The program will be organized under the new Sectional set-up adopted last year. There are now twelve program sections with varying numbers of meetings during the week. The twelve Sections are:

### Section I—Social Case Work

Chairman: Esther E. Twente, Assistant Professor of Sociology, University of Kansas, Lawrence, Kansas.

### Section II—Child Care

Chairman: Eva Burmeister, Executive Secretary, Lakeside Children's Center, Milwaukee, Wisconsin.

### Section III—Delinquency

Chairman: Fred R. Johnson, General Secretary, Michigan Children's Aid Society, Detroit, Michigan.

### Section IV—The Aged

Chairman: Ollie Randall, Assistant Director, Department of Special Services, Community Service Society of New York, New York, N. Y.

### Section V—Social Group Work

Chairman: Gertrude Wilson, Professor of Social Group Work, School of Applied Social Sciences, University of Pittsburgh, Pittsburgh, Pennsylvania.

### Section VI—Community Organization and Planning

Chairman: John B. Dawson, Executive Director, Community Fund of Philadelphia, Philadelphia, Pennsylvania.

### Section VII—Public Welfare

Chairman: Louis Towley, Assistant Chief, County Service Unit, Minnesota Division of Social Welfare, St. Paul, Minnesota.

### Section VIII—Health

Chairman: Ruth E. Lewis, Assistant Professor of Medical Social Work, Department of Social Work, Washington University, St. Louis, Missouri.

### Section IX—Mental Health

Chairman: Elizabeth Ross, War Office of Psychiatric Social Work, Philadelphia, Pennsylvania.

### Section X—Industrial and Economic Problems

Chairman: Joseph P. Tufts, Regional Representative, National Housing Agency, Dallas, Texas.

### Section XI—Methods of Social Action

Chairman: Arthur E. Fink, Director, Division of Public Welfare and Social Work, University of North Carolina, Chapel Hill, North Carolina.

### Section XII—Administration

Chairman: Arthur Dunham, Professor of Community Organization, Curriculum of Social Work, University of Michigan, Detroit, Michigan.

The Program Committee is also taking leadership in a new type of meeting during the week of the Conference. There are certain topics of broad interest which do not lend themselves easily to a General Session but which are needed for background material or because of a special demand from the field. They do not fall easily within the scope of a Section or combination of Sections. The Program Committee therefore has set up five such meetings this year with one member of the Program Committee responsible for carrying through the organization of the meeting in the light of the discussion within the Program Committee. These five meetings are as follows:

- I. "The Veteran—Basic Knowledge for Social Workers"—Helaine Todd, Assistant Director, National Home Service American Red Cross, Washington, D. C., Chairman.
- II. "Post-War Transiency of Discharged Servicemen and Displaced War Workers"—Helaine Todd, Assistant Director, National Home Service American Red Cross, Washington, D. C., Chairman.
- III. "The Alcoholic"—Leah Feder, Case Consultant, Family Society of Allegheny County, Pittsburgh, Pennsylvania, Chairman.
- IV. "Medical Care in the U. S."—Myron Falk, Executive Director, Community War Chest and Council of Social Agencies, Baton Rouge, Louisiana, Chairman.
- V. "Social Problems of the Prisoner"—Edgar Gerlach, Bureau of Prisons, Department of Justice, Washington, D. C., Chairman.

These meetings will be held during the mornings and are designed to meet a special problem of program building.

The General Sessions are being organized around the following topics:

1. President's Address.
2. Human Living in the Atomic Age.
3. Social Work in the New Economic Scene.
4. Social Work Developments in Great Britain and Russia.
5. Inter-Group Conflicts and the Future for Social Work.
6. Social Work in "One World."

Full details of the program will be published



in the preliminary program which will be a part of the April Bulletin and due for distribution about April 1.

The Associate Groups which have been meeting with the Conference for many years are all planning programs this year and are integrating their program plans with those of the Sections.

Conference headquarters will be at the Memorial Auditorium in Buffalo. This is within easy walking distance of the down-town hotels. People who attended the Buffalo meeting of 1939 need not fear the difficulties encountered that year in having headquarters on the seventeenth floor of one of the hotels. The Auditorium is new and well equipped for our purposes. As far as possible meetings of the Sections and Associate Groups will be concentrated in the Auditorium, but it will be necessary at times to use the facilities at four or five of the down-town hotels. All of the meetings will be within about ten to fifteen minutes walking distance of each other. All headquarters services will be maintained at the Memorial Auditorium.

The big problem at Buffalo has been and will be the housing. When Buffalo was selected as the Conference City it had available more hotel rooms for Conference purposes than any other city in the United States. We believe this condition is still true. However, in order to accommodate the maximum number of delegates in the hotels, the hotels are insisting on double room occupancy. In order to have a Conference this year at all we must accept the fact that many of us are not going to be as comfortable as we would have been in the days before the war and many people are going to have to stay at outlying hotels, boarding houses, and private homes.

There is a blank on page 12 for making hotel reservations. If you are planning to attend the meeting in Buffalo please use this blank reading the instructions carefully and mail to the Housing Bureau. As this Bulletin goes to press there are practically two thousand advance hotel reservations already confirmed or in the process of confirmation. The Housing Bureau will do the best it can to assign you the accommodations that you wish or as near like you wish as may be available, but applications should be sent in as soon as possible.

## The Conference Takes a Vote

SOME two years ago the Executive Committee appointed a Special Committee to Reconsider Conference Policy in the Selection of Places for the Annual Meeting. The present policy was adopted in 1938. The basic issue involved was whether or not the Conference should continue its present policy of rotating the annual meeting over the country or adopt a new policy of restricting the selection of a meeting place to cities where the hotels would accept all Conference attendants without discrimination.

The Committee made a careful study of the whole situation covering such factors as the number of cities in the United States that have at the present time minimum physical facilities in terms of meeting rooms and hotel accommodations to take care of an annual meeting of the Conference, and the present practice of the hotels in such cities relative to the accommodations of Negroes attending the annual meeting and prospects for the future in regard to this practice whatever it might be. They also reviewed the experience of the Conference since 1938, when the present policy was adopted, as to the actual results both in cities where we have been able to secure a no discrimination agreement and in the two instances where a compromise agreement on the question of discrimination had to be made.

As a result of the study by this Committee a careful memorandum was prepared stating clearly the present policy and a proposed policy which together would clearly point up the issue and a statement of what seemed to them to be the practical results in terms of the Conference if the present policy were continued or the proposed new one adopted.

This statement was carefully considered by the Special Committee and approved by them. It was then in turn carefully considered by the Executive Committee of the Conference and again approved. It was then decided by the Executive Committee to submit the memorandum together with a ballot to every voting member of the Conference. Ballots were mailed out on December 31 and members were given until January 31 to return the ballot. Some 4300 ballots were mailed to voting members of the Conference. The results of this referendum of Conference membership will be reported fully in the April

issue of the Conference Bulletin. The Special Committee consisted of the following:

- Chairman: Russell H. Kurtz, Editor, Social Work Year Book, Russell Sage Foundation, New York, N. Y.  
 Paul T. Beisser, Secretary and General Manager, Children's Aid Society, St. Louis Provident Association, St. Louis, Missouri.  
 Robert E. Bondy, Administrator, Services to the Armed Forces, American Red Cross, Washington, D. C.  
 Harry M. Carey, Executive Director, Greater Boston Community Fund, Boston, Mass.  
 Stanley P. Davies, Executive Director, Community Service Society of New York, New York, N. Y.  
 Loula Dunn, Commissioner of Public Welfare, State Department of Public Welfare, Montgomery, Alabama.  
 Lester B. Granger, Executive Secretary, National Urban League, New York, N. Y.  
 Gordon Hamilton, Professor of Social Work, New York School of Social Work, New York, N. Y.  
 Audrey M. Hayden, Executive Secretary, Illinois Society for the Prevention of Blindness, Chicago, Illinois.  
 Faith Jefferson Jones, Dean of Women, Hampton Institute, Hampton, Va.  
 Kenneth L. M. Pray, Director, Pennsylvania School of Social Work, Philadelphia, Pennsylvania.  
 George W. Rabinoff, Associate Executive Director, The Jewish Charities of Chicago, Chicago, Illinois (now with UNRRA).  
 Mary C. Raymond, Executive Secretary, Council of Social Agencies, New Orleans, Louisiana.  
 Ellery F. Reed, Director Research Department, Community Chest, Cincinnati, Ohio.

## Committee Appointments

At its recent meeting the Executive Committee elected the following:

### FOR THE EDITORIAL COMMITTEE FOR A TERM OF THREE YEARS

- Florence Sytz, Professor of Social Case Work, Tulane University School of Social Work, New Orleans, Louisiana.

### FOR THE PROGRAM COMMITTEE FOR TERMS OF THREE YEARS

- Julius Goldman, Director, Community Fund, New Orleans, Louisiana.  
 Phyllis Osborn, Regional Representative, Bureau of Public Assistance, State Social Security Board, Kansas City, Missouri.

### FOR THE COMMITTEE ON TIME AND PLACE FOR TERMS OF THREE YEARS

- Raymond E. Baarts, Executive Secretary, Community Fund and Council of Social Agencies, Kansas City, Missouri.  
 Elwood Camp, Director, Veterans Service Bureau, Lincoln, Nebraska.  
 Angela Cox, Executive Secretary, Family Welfare Society, Atlanta, Georgia.  
 Anthony DeMarinis, Administrative Assistant, St. Louis Children's Aid Society, St. Louis Provident Association, St. Louis, Missouri.  
 Elizabeth Long, Supervisor, Assistance Unit, Bureau of Public Assistance, Social Security Board, Washington, D. C.  
 Mary A. Mason, Assistant Professor of Social Work, Boston College School of Social Work, Boston, Mass.  
 Harry J. Sapper, Executive Director, Oakland Jewish Federation, Oakland, California.

All of these terms of office begin with the close of the Buffalo meeting in May. These electees take the places of persons whose terms of office expire with the Buffalo meeting.

## Committee on Cooperation Between the National and the State Conferences of Social Work

FOR many years there have been fine working relationships between the National Conference of Social Work and the State Conferences of Social Work. The National Conference has been able to render certain services to the State Conferences which have been valuable. On the other hand the State Conferences have supported the National Conference in many ways. Secretarial service for the Association of State Conference Secretaries has been furnished by the National Conference staff. An occasional Bulletin has been issued which goes to all State Conference Secretaries and is an exchange of experience and new ideas. Each year at least two two-day round table conferences have been held with State Conference Secretaries for the discussion of ways and means of having better conferences. At times various suggestions have been made of other activities which could be undertaken that would work to mutual advantage. With the coming of peace and the planning of future programs and functions not only by the National Conference but the State Conferences of Social Work, it seemed particularly opportune that some careful consideration be given to what further methods of cooperation could be developed during the years ahead which would strengthen both the National Conference and the State Conferences of Social Work and in turn enable them to render greater service to social work.

With this in mind the Executive Committee of the National Conference after some discussion of the whole situation authorized the President to appoint a committee to give careful study to the whole question of future cooperative efforts between the National Conference and State Conferences and in due season report any recommendations which they may believe proper. In accordance with this authorization the President appointed the following committee which will begin its work very soon:

- Chairman: Glenn Wood, Community Chests and Councils, New York, N. Y., former President, Ohio Welfare Conference.  
 Adah Attwood, Executive Secretary, Connecticut Conference of Social Work, New Haven, Connecticut.  
 Lloyd V. Ballard, Professor of Sociology, Beloit College, Beloit, Wisconsin, and President, Wisconsin Welfare Council.  
 Arthur Dunham, Curriculum in Social Work, University of Michigan, Detroit, Michigan.  
 Mrs. Mary B. Holsinger, Executive Secretary, New York State Conference on Social Work, Albany, N. Y.  
 Marcel Kovarsky, Executive Director, Jewish Child Welfare Association, St. Louis, Missouri.  
 Jean M. Lucas, Executive Secretary, Family and Children's Society, Elizabeth, New Jersey, and President, New Jersey Welfare Council.  
 Marendra E. Prentis, Executive Secretary, Massachusetts Conference of Social Work, Boston, Massachusetts.

If any Conference member has a constructive idea which would be helpful to this Committee please send it to the Conference office.



## International Conference Of Social Work

**M**OST Conference members will remember that the last International Conference of Social Work was held in London in 1936. At that time it was proposed to hold the 1940 meeting in Brussels, Belgium. It was also suggested that the 1944 meeting might well be in the United States. The war disrupted all these plans. No meeting of the Board of the International Conference of Social Work has been held since 1936.

Even before the actual VE and VJ Days and in anticipation of the time when peace would come, correspondence was undertaken with some of the officers of the International Conference of Social Work looking toward its revival immediately following the war. Many of the members of the Board of the International Conference are now unavailable so that only a small nucleus of that organization remains to carry on. As a result of various conferences between certain individuals during the spring and summer of 1945, proposals were put before the President, Dr. Rene Sand of Belgium, looking toward a meeting of the Board at an early opportunity in the fall. It was suggested that social work leaders, available in some of the liberated countries as well as in countries where travel is now permissible, be invited to participate in a meeting that would begin planning for the future of the International Conference.

It was first proposed to hold a meeting of the Board together with such leadership as could be present from a few other countries in late November. Due to the inability of a number of people to be present this meeting was postponed until February. In the meantime other difficulties were encountered and now the meeting will be held late in August or early September, 1946, probably in Brussels.

The National Conference of Social Work has from the beginning been the representative of the International Conference in the United States. In accordance with this responsibility the National Conference has had a Committee on International Conference to carry out its responsibility. A meeting of this Committee was held in New York early in the fall at which time among other agreements it was decided to extend an invitation to the International Conference of Social Work to hold its first post-war meeting in the United States in 1948 and if possible to have it arranged in relation to the 75th Anniversary Meeting of the National Conference of Social Work which will be held that year. It was also agreed that since the then existing Committee had been appointed in 1936 and, in the light of our recommendation to the International Conference that its own Board be reorganized at least on an interim basis, that it would be wise to relieve our Committee appointed in 1936 of its responsibility and ask the Executive Committee to

authorize a new committee to carry on from this point. The Executive Committee took this recommended action and the following Committee has been appointed to carry on our work with the International Conference from this point forward.

Chairman: Fred K. Hoehler, Executive Director, Community Fund of Chicago, Chicago, Illinois.

Charles Alspach, Director, Welfare Section, UNRRA, Washington, D. C.

Joseph Anderson, Executive Secretary, American Association of Social Workers, New York, N. Y.

Frank J. Bruno, Department of Social Work, Washington University, St. Louis, Mo.

Grace L. Coyle, Professor of Group Work, School of Applied Social Sciences, Western Reserve University, Cleveland, Ohio.

Harry Greenstein, Executive Director, Associated Jewish Charities, Baltimore, Maryland.

Michael M. Davis, Chairman, Committee on Research in Medical Economics, New York, N. Y.

Marjorie Elkus, Executive Director, Columbia Foundation, San Francisco, California.

Jane M. Hoey, Director, Bureau of Public Assistance, Social Security Board, Washington, D. C.

Mary E. Hurlbutt, New York School of Social Work, New York, N. Y.

Arlie Johnson, Dean, Graduate School of Social Work, University of Southern California, Los Angeles, California.

Dorothy C. Kahn, Secretary, Committee on Health and Welfare Services, Welfare Council of New York City, New York, N. Y.

M. J. Karpf, Executive Director, Federation of Jewish Welfare Organizations, Los Angeles, California.

Hertha Kraus, Associate Professor of Social Economy, Bryn Mawr College, Bryn Mawr, Pennsylvania.

Katharine F. Lenroot, Chief, Children's Bureau, U. S. Department of Labor, Washington, D. C.

James L. Nicholson, Vice Chairman in Charge of Foreign Operations, American National Red Cross, Washington, D. C.

Kurt Peiser, Executive Director, Federation of Jewish Charities, Philadelphia, Pennsylvania.

Walter W. Pettit, Director, New York School of Social Work, New York, N. Y.

Ellen C. Potter, M.D., Director of Medicine, State Department of Institutions and Agencies, Trenton, New Jersey.

Kenneth L. M. Pray, Director, Pennsylvania School of Social Work, Philadelphia, Pennsylvania.

George W. Rabinoff, Associate Executive Director, The Jewish Charities of Chicago, Chicago, Illinois (now with UNRRA, overseas.)

Howard Russell, Director, American Public Welfare Association, Chicago, Illinois.

G. Howland Shaw, Washington, D. C.

William F. Snow, M.D., General Director, American Social Hygiene Association, New York, N. Y.

Linton B. Swift, General Director, Family Welfare Association of America, New York, N. Y.

Frances Taussig, Executive Director, Jewish Social Service Association, New York City.

Mary van Kleeck, Director, Division of Industrial Studies, Russell Sage Foundation, New York, N. Y.

George L. Warren, Department of State, Washington, D. C.

Forrester B. Washington, Director, Atlanta University School of Social Work, Atlanta, Georgia.

Benjamin Youngdahl, Dean, School of Social Work, Washington University, St. Louis, Missouri.

Howard R. Knight, General Secretary, National Conference of Social Work, Columbus, Ohio.

## 1946 Election

THE National Conference of Social Work uses a mail ballot in the election of Officers and Committee members. Nominations are made a year in advance of the election and are reported in the July Bulletin each year. The official ballot will go into the mails about March 15, 1946. The ballot will be sent to all members who under the provisions of the Constitution and By-laws are entitled to vote at that time or will become entitled to vote by the payment of their current membership fees. Ballots are to be returned to the Conference office at any time up to May 10. After that they should be deposited at the Registration Desk at Conference Headquarters in Buffalo where the polls will close at 5:00 P. M. on May 21. Results of the election will be announced at the Friday evening General Session during Conference week in Buffalo. Every voting member of the Conference is strongly urged to exercise the right to vote. A voting member of the Conference is one who is a member in good standing at the time of voting and was also a member in good standing one year ago. The right to vote begins with the second year of continuous membership in the Conference.

## Area Committees

PRIOR to the war the Conference had initiated a plan of Area Committees of Conference membership which were proving quite successful as a means of membership participation in the Conference. About forty per cent of the country had been so organized when the war came and Mr. Camp, the staff member in charge of Area Committees, entered the service. During the war it was impossible to continue this activity and the Committees went out of existence. With the coming of peace we can now reorganize Area Committees with the hope that by the end of 1947 there will be an Area Committee covering practically every section of the United States.

The purpose of these Committees is to provide easy and recognized channels of communication between the Conference membership and the administration so that various forms of membership participation, which are possible within the limitations of the Conference as an organization, can be carried out effectively. This covers not only membership promotion but helping in the planning of the program, the proposing of local leadership to the various Nominating Committees that might well be considered for membership on Conference committees, a greater use of material received at the annual meeting in local communities and the interpretation of social work and so on. Progress reports will be made in the Bulletin from time to time.

## The 1945 Proceedings

AT long last the 1945 volume of Proceedings is off the press and has been distributed to Conference members who by the payment of memberships of \$5.00 or more are entitled to receive it. It is the smallest volume in terms of inches that has ever been published. However, when one remembers the conditions under which it was compiled and the wartime restrictions on paper we think that it is a representative volume.

Because of the cancellation of the annual meeting in January the Editorial Committee had no actual manuscripts with which to work. The Program Committee made recommendations to the Editorial Committee of subjects and speakers they had planned to have on the program at the annual meeting which they thought would be especially important for a volume of Proceedings. Out of about eighty such recommendations the Editorial Committee finally selected forty. The authors were asked specifically to prepare articles for the Proceedings. An effort was made to get a cross-section of social work thinking and planning in 1945. We believe the content of the Proceedings measures up to the occasion.

It had been hoped because of the early date on which the manuscripts went to the printer that the volume would be ready for distribution in the early fall. However, delays over which we had no control and due to pressure on printing establishments made it impossible to issue the volume until early January.

If any member of the Conference who is entitled to receive the Proceedings has not yet received it, please notify the Conference office at once. On the other hand copies are being returned to the office because of insufficient address or change of address or the person is not known at the address to which it has been sent.

We anticipate that the 1946 volume will be the usual size and hope conditions in the printing industry will have become stabilized sufficiently so that this coming year we will not have such a long delay in publication. Persons wishing the volume and who do not get it through membership, may purchase it directly from the publishers, Columbia University Press, New York City, at the regular price of \$5.00.



## The Treasurer's Report

WE submit herewith the financial statements for the fiscal year January 1-December 31, 1945.

Statement No. 1, shows total balance and cash receipts of \$53,048.44. The cash balance at the beginning of the year was \$9,233.22, but against this balance was a liability of \$5,654.70 for the 1944 Proceedings.

The total expenditures for the year and estimated liabilities remaining were \$51,600.21. Of this amount \$791.06 is the estimated balance that will be due for the 1945 Proceedings when the bill is submitted, \$5,000.00 on account having already been paid. The bill for the 1944 Proceedings is also included in this total. During the year \$5,000.00 was transferred to a Reserve Fund. This leaves a cash balance available for 1946 of \$1,448.23. All bills are paid to date.

Statement No. 2, gives the details of the cash transactions for the year.

Statement No. 3, shows the budget for 1945 as adopted, our actual experience for this year as related to the Budget, and the estimates for 1946. We exceeded our estimated income by \$7,961.00, due in a large part to the special support contributed by our agency members and the voluntary contributions of surpluses from a number of the local one day meetings where a nominal attendance fee was charged. Our expenditures exceeded our estimates by \$3,624.00 largely due to the fact that the estimates for 1945 were based on the assumption of no annual meeting in 1945 and no expectation of one in 1946. With the end of the war last summer our regular work in preparing for the 1946 meeting immediately started.

The estimates for 1946 are based on a full schedule of work including the reorganization of our area committees with special emphasis on membership promotion. The estimate for income from membership is based on two factors. Renewal of membership is estimated on approximately the same ratio as last year, although it ought to be better. New membership is estimated in relation to the probable attendance (7,000) at the annual meeting and the results of our membership promotion as planned. We estimate a total of 2,500 new members. The total estimated in-

come is \$51,800.00, which with the balance from last year of \$1,448.00, gives a total of \$53,248.00 for the operating account.

The estimated expenditures provide a salary of \$3,000.00 for the new staff member and a small increase for a member of the staff to bring her salary more in line with her increased responsibilities as compared with other members of the clerical force. Provision is made for the increased travel costs incident to the enlarged Program Committee, and the necessary field work of the new staff member. With the resumption of a full sized Proceedings and the Conference Bulletin, including an extra supplement for the preliminary program, our printing costs will be higher.

The ediphone and addressograph equipment in the office, with the exception of one transcriber, was second hand when we bought it nearly twenty years ago. It all needs replacement, and some additional equipment is needed. The total cost of this equipment when available and at present prices would be about \$1,800.00. Provision is made in this year's budget for \$300.00 for a new ediphone. As soon as our finances will permit, the rest of the equipment should be purchased.

The contribution to the Retirement Fund is \$1,327.20. The total estimated expenditures are \$49,967.20.

The estimates for the annual meeting budget are based on an estimated registration of 7,000. Provision is made for a better Press Service than has been possible or needed during the war years. The estimates for the cost of the booths and printing are based on preliminary estimates made by the concerns that will furnish these materials, but with the understanding that the actual costs would be based on labor costs at the time the work was done.

The last two statements show the status of membership on December 31, 1945, and the estimates for membership for 1946.

1946 is the year for the Conference to resume full operations and go ahead to greater usefulness to social work. With the continued support of the members this can be done.

Respectfully submitted,

ARCH MANDEL,  
Treasurer.



# The Financial Statements

## STATEMENT No. 1

### NATIONAL CONFERENCE OF SOCIAL WORK

#### Recapitulation

Total Assets and Liabilities, December 31, 1945

Operating Balance, January 1, 1945	\$ 9,233.22
Cash Receipts, January 1-December 31, 1945	43,815.22
<b>Total Receipts</b>	<b>\$53,048.44</b>
Expenditures, January 1-December 31, 1945	\$40,154.45
1944 Proceedings Bill	5,654.70
Estimated balance 1945 Proceedings Bill	791.06
Transfer to Reserve Fund	5,000.00
<b>Total</b>	<b>\$51,600.21</b>
Cash Balance	\$ 1,448.23
Reserve Fund	5,000.00
<b>Total Cash Assets</b>	<b>\$ 6,448.23</b>

## STATEMENT No. 2

### NATIONAL CONFERENCE OF SOCIAL WORK

#### Financial Statement—Operating Account

January-December, 1945

Operating Balance, January 1	\$ 9,233.22
Receipts Budget:	
Memberships	\$34,848.79
Bulletin	11.00
Proceedings	2,650.71
Contributions	4,224.21
Refunds	2,080.51
<b>Total Receipts</b>	<b>43,815.22</b>
<b>Total Receipts and Balance</b>	<b>\$53,048.44</b>
Expenditures Budget:	
Salaries	\$19,091.84
Travel	5,535.70
Printing	10,403.05
Postage	1,555.74
Supplies	588.02
Telephone and Telegraph	726.97
Rent	1,200.00
Equipment and Repair	190.25
Retirement	304.40
Miscellaneous	558.48
<b>Total Expenditures, Operating Account</b>	<b>\$40,154.45</b>
1944 Proceedings Bill	5,654.70
Transferred to Reserve Account	5,000.00
<b>Total Expenditures</b>	<b>50,809.15</b>
<b>Balance</b>	<b>\$ 2,239.29</b>

## Functional Distribution of Expenditures

General Administration	\$15,604.43
Membership Promotion	
Proceedings	5,258.94
Program Committee	2,522.17
Bulletin	2,634.21
Office Operation	13,271.82
Retirement	304.40
Other	558.48
<b>Total</b>	<b>\$40,154.45</b>

## STATEMENT No. 3

### NATIONAL CONFERENCE OF SOCIAL WORK

#### Budget Statement

#### Operating Account

January 1-December 31, 1945 and Operating Budget, 1946  
as revised by the Executive Committee

(Only 1945 Income, expenditures and bills payable  
are included)

	Budget 1945	Actual 1945	Budget 1946
Income:			
Memberships	\$33,354.00	\$34,848.79	\$45,500.00
Attendance Fees			3,300.00
Miscellaneous	2,500.00	8,966.43	3,000.00
<b>Total</b>	<b>\$35,854.00</b>	<b>\$43,815.22</b>	<b>\$51,800.00</b>
Expenditures:			
Salaries	\$19,180.00	\$19,091.84	\$25,440.00
Travel	2,900.00	5,535.70	6,550.00
Printing	9,500.00	11,194.11*	12,100.00
Postage	1,850.00	1,555.74	1,900.00
Supplies	600.00	588.02	600.00
Telephone & Telegraph	500.00	726.97	750.00
Rent	1,200.00	1,200.00	1,200.00
Equipment and Repair	100.00	190.25	600.00
Retirement	991.00	304.40	1,386.00
Miscellaneous	500.00	558.48	500.00
<b>Total</b>	<b>\$37,321.00</b>	<b>\$40,945.51*</b>	<b>\$51,026.00</b>

## Functional Distribution of Expenditures:

General Administration	\$14,500.00	\$15,604.43	\$16,000.00
Membership Promotion			4,350.00
Program Committee	1,000.00	2,522.17	2,500.00
Proceedings	6,050.00	6,050.00*	7,400.00
Bulletin	3,100.00	2,634.21	3,100.00
Office Operation	11,180.00	13,271.82	15,790.00
Retirement	991.00	304.40	1,386.00
Other	500.00	558.48	500.00
<b>Total</b>	<b>\$37,321.00</b>	<b>\$40,945.51*</b>	<b>\$51,026.00</b>

\*Includes \$791.06 estimated balance of 1945 Proceedings.

**STATEMENT No. 4**  
**NATIONAL CONFERENCE OF SOCIAL WORK**

**Budget for 1946**

**Annual Meeting Account**

<b>Income:</b>	
Attendance Fees .....	\$ 7,000.00
Booths .....	2,800.00
Printing .....	1,200.00
<b>Total .....</b>	<b>\$11,000.00</b>
<b>Expenditures:</b>	
Salaries .....	\$ 875.00
Travel .....	3,000.00
Printing .....	3,000.00
Postage .....	100.00
Supplies and Equipment .....	1,900.00
Telephone and Telegraph .....	300.00
Miscellaneous .....	1,200.00
<b>Total .....</b>	<b>\$10,375.00</b>
<b>Functional Distribution of Expenditures:</b>	
General Administration .....	\$ 3,100.00
Publicity and Press Service .....	2,075.00
Booths .....	1,500.00
Program and Daily Bulletin .....	2,500.00
Other .....	1,200.00
<b>Total .....</b>	<b>\$10,375.00</b>

**NATIONAL CONFERENCE OF SOCIAL WORK**

**Status of Membership Report**

**December, 1945**

	\$3	\$5	\$10	\$25	Total
<b>Active</b>					
1st Quarter .....	182	357	228	144	911
2nd Quarter .....	802	1846	303	129	3080
3rd Quarter .....	29	146	49	67	291
4th Quarter .....	49	115	120	81	365
<b>Total .....</b>	<b>1062</b>	<b>2464</b>	<b>700</b>	<b>421</b>	<b>4647</b>
<b>Delinquent</b>					
2nd Quarter .....	341	457	9	5	812
3rd Quarter .....	12	42	2	1	57
4th Quarter .....	6	17	9	3	35
<b>Total .....</b>	<b>359</b>	<b>516</b>	<b>20</b>	<b>9</b>	<b>904</b>
<b>GRAND TOTAL .....</b>	<b>1421</b>	<b>2980</b>	<b>720</b>	<b>430</b>	<b>5551</b>
<b>New Members</b>					
1st Quarter .....	2	2	2	1	7
2nd Quarter .....	47	131	11	2	191
3rd Quarter .....	7	41	10	0	58
4th Quarter .....	5	16	3	1	25
<b>Total .....</b>	<b>61</b>	<b>190</b>	<b>26</b>	<b>4</b>	<b>281</b>

**NATIONAL CONFERENCE OF SOCIAL WORK**

**Membership Statement 1945**

	\$3	\$5	\$10	\$25	Total
<b>Memberships</b>					
December 31, 1944 .....					
Renewable in 1945 .....	1441	2868	707	418	5434
<b>1944 Memberships</b>					
Renewed in 1945 .....	1001	2274	674	417	4366
New Members 1945 .....	61	190	26	4	281
<b>Total Members</b>					
December 31, 1945 .....	1062	2464	700	421	4647
Net gain or loss .....	-379	-404	-7	+3	-787
<b>1945 Renewal Rate .....</b>	<b>69%</b>	<b>79%</b>	<b>95%</b>	<b>99.8%</b>	<b>80%</b>
<b>Estimated 1946</b>					
Renewals .....	750	2000	675	420	3845
New .....	1000	1000	300	200	2500
<b>Total .....</b>	<b>1750</b>	<b>3000</b>	<b>975</b>	<b>620</b>	<b>6345</b>

## Time and Place Committee

THE Time and Place Committee, Miss Grace A. Browning, Chairman, working under the instructions of the Executive Committee will not be able to follow the usual procedure this year. Until a new order of rotation of areas to replace the one disrupted by the war, can be established by the Executive Committee selection of cities will have to be made on a basis of what is available and what will best meet the immediate needs of the Conference.

The Time and Place Committee has been instructed to seek an available city as far west as possible for 1947, and along the Atlantic seaboard for the 75th Anniversary meeting in 1948. Any city wishing to be considered can secure the necessary details from the Conference office.

## The 75th Anniversary Meeting - 1948

PLANS are being formed for the celebration of the 75th Anniversary Meeting of the National Conference of Social Work in 1948. Responsibility for this occasion will rest with the regular Conference Committees.

Arrangements are being completed for the preparation and publication of a historical volume emphasizing not the history of the National Conference as an organization but the changing trends, methods, organization and philosophy of social work in the United States during these seventy five years as reflected in the Conference and as the Conference has influenced them.

A meeting with the Associate Groups of the Conference is being held shortly to discuss ways and means by which these organizations, many of which grew out of the National Conference, can best share in and contribute to the Anniversary Meeting.

The State Conferences of Social Work are also being invited to cooperate in the Anniversary Meeting.



## Hotel Reservations At Buffalo

Here are the facts. When Buffalo was selected for the 1946 Annual Meeting it had more hotel rooms available for convention purposes than any other city in the country where the Conference could be held. This is as far as we know equally true today. With the demands by the traveling public, hotels can not assign as large a proportion of their rooms for convention use as would be true in normal times. Therefore, in order to use the facilities to accommodate the maximum number of people reservations in advance are being made only for double occupancy.

As soon as the announcement was made that the 1946 meeting would be held in Buffalo an unprecedented number of people immediately wired or wrote to Buffalo for reservations. As of February 15 the available rooms for advance reservations at three downtown hotels are filled. Rooms are still available at hotels listed below. When these are exhausted, reservations will be made at outlying hotels, approved rooming houses and private homes. The Convention Bureau and the hotels will make every effort to provide housing accommodations for all persons who wish to attend the Annual Meeting. You can cooperate by arranging to room with some friend or associate and send the names of both persons when applying for an advance reservation, using the blank on page 12.

HOTEL	Double Without Bath	With Private Bath	
		Double Bed	Twin Beds
Ford .....	\$2.50—\$2.75	\$3.50—\$5.00	\$4.00—\$5.00
Graystone .....	\$2.50 up	\$3.00 up	\$3.50 up
Lenox .....		\$4.50—\$5.50	\$5.00—\$6.00
Markeen .....	\$3.00	\$3.50	\$4.00
Touraine .....		\$3.85 up	\$5.00 up
Stuyvesant .....		\$4.00—\$12.50	\$6.00 up
Worth .....	\$2.50 up	\$3.00 up	
Sheraton .....		\$5.00—\$6.00	\$5.00—\$6.00

All rooms now available for convention purposes at the Statler, the Lafayette, and the Buffalo Hotel are now on reservation.

## APPLICATION FOR HOTEL ACCOMMODATIONS

Mail to

**MR. A. J. MORGAN**

Chairman, NCSW Housing Bureau  
 Buffalo Convention and Tourist Bureau  
 602 Genesee Building  
 Buffalo, New York

If the hotel of first choice is unable to accept the reservation, the Housing Committee will endeavor to comply with your second and third choices in the order named. You will receive direct confirmation from the hotel accepting the reservation when made.

Please make reservations noted below:

Hotel..... First Choice

Hotel..... Second Choice

Hotel..... Third Choice

- ☐ Double Bed { Room without bath for.....person(s). Rate preferred \$.....per room  
☐ Twin Beds { Room with bath for.....person(s). Rate preferred \$.....per room

Private Home or Boarding House.....

Arriving..... at..... A. M. .... P. M.

Leaving on .....

Room will be occupied by:

Name

Address

.....  
 .....  
 .....

Signed .....

Address .....

City and State.....